



*Senior Appointments and Promotions Committee*

Promotion Package for Clinical Faculty

To be eligible for promotion, Clinical faculty must demonstrate Competence, as well as significant achievement, in at least one of the following:

1. A sustained record of high quality clinical care and/ or teaching success, including a record of successful direction of the work of residents and/or graduate students where applicable. This record should result in local or regional (for Associate Professor) or national/international recognition (for full Professor). Clinical care and teaching success may take the form of direct clinical care, of direction or precepting of students, or of efficiently managing a clinical service resulting in the delivery of high quality patient care.
2. The development or improvement of a clinical, educational, or research service. There must be objective evidence of both the candidate's personal contributions to the development or improvement (which must be significant) and the nature and extent of the enhanced service, including its new educational and/or research components that are deemed important.
3. Development of a meaningful new curriculum offering or new or innovative teaching material resulting in objectively documented improvements to education. There must be evidence that this improvement is due to the candidate's efforts. The administration of an educational program is not sufficient for promotion.

The promotion package (portfolio) should contain the following (in electronic form):

- Curriculum Vitae
- Letter from Department Chair indicating evaluation by department faculty.
- Evidence of Board certification or eligibility, as appropriate.
- Names and contact information of peers in the SDM.
- Names and contact information of peers at the local or regional level attesting to accomplishments on a clinical or professional level.
- Names and contact information for former students or residents attesting to the candidate's performance as an academic clinician.
- Annual student evaluations of clinical precepting.
- Patient evaluations of quality of care, if available.

A total of 5 Flash Drives containing this information should be delivered to the SDM Dean's office by the submission deadline for a given SAPC cycle (usually in the first week of October).