

Minutes

Academic Environment Council Meeting February 21, 2019

**10:00 am - 11:00 am
Conference Room, L7053**

Present: Drs. A. Dhingra, K. Gupta, B. Kream, C. Lottinger, E. Reichenberger, and H. Tennen

Not Present: Dr. N. Khandelwal

Meeting was called to order at 10:05 am.

Greetings:

Dr. Dhingra welcomed everyone

Approval of Minutes from meeting 01-24-2019

Minutes were approved by the committee with minor changes

Agenda:

Dr. Dhingra reported on a meeting with Donna Patterson and Dr. Reichenberger regarding departmental review processes in the UConn School of Medicine.

Dr. Dhingra presented to the committee on a power point how the reviews are conducted in the medical school and shared documents generously provided to us by Donna Patterson and Dr. Kiki Nissen.

Since the medical school system is very well established, it was unanimously agreed to use the medical school guidelines as a reference for developing our dental school guidelines for a department review process.

Dr. Dhingra suggested that he would assign each committee member a component of the process and documents for detailed review. The committee member would make necessary changes and customize as needed. Every member will receive all documents for additional input and further discussion at the next committee meeting.

Adjournment:

The meeting adjourned at 11:05 am.

Respectfully submitted,

Ajay Dhingra, BDS, MDS, MSD
Chair, Academic Environment Council